



The Woodlands

Research Request Form

The Woodlands is pleased to assist you with genealogy and research requests. Please provide us with your contact information below:

NAME

ADDRESS

CITY

STATE

ZIP

EMAIL

PHONE

Important information on the individual or family for whom you are researching:

NAME *(required)*

APPROXIMATE BIRTH & DEATH DATES

ADDITIONAL INFORMATION *(lot information, nearby burials or relatives, etc.):*

A research fee of \$35 (per individual request) covers the time and resources required to look for information and will be charged whether or not anything is found. Fees are subject to change. Payment must be received before any requests are processed.

Once your request and payment have been received, a member of our staff will search our records. If the individual or family for whom you are researching is buried at The Woodlands, we will provide you with a copy of the lot card (PDF or via mail) and a site map to assist you in finding the lot location. *Please allow up to 14 days for response after your request has been received.*

The Woodlands maintains a unique archive containing burial records dating back to 1840. Researchers do not have access to original materials. For privacy reasons, some materials may not be available. For all questions related to research at The Woodlands, contact us via email at research@woodlandsphila.org.

Please make checks payable to **The Woodlands Trust**

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Web: www.woodlandsphila.org